

HANDBOOK REVISION – PART I, PAGE 20

<p>PAY POLICY All schools <i>School Teachers' Pay and Conditions Document 2007</i></p>	<p>HOME-SCHOOL AGREEMENTS All schools <i>Sections 110 and 111 of the SSFA 1998</i></p>
<p>PERFORMANCE MANAGEMENT All schools - <i>School Government (Terms of Reference) (Wales) Regulations 2000</i> - <i>School Government (Terms of Reference) (Amendment) (Wales) Regulations 2002</i> - <i>School Teacher Appraisal (Wales) Regulations 2002</i></p>	<p>INSTRUMENT OF GOVERNMENT All schools - <i>Section 20 of the Education Act 2002</i> - <i>The Government of Maintained Schools (Wales) Regulations 2005</i></p>
<p>PUPIL DISCIPLINE (INCLUDING ANTI-BULLYING) POLICY All schools - <i>School Standards and Framework Act 1998</i> - <i>Respecting Others: Anti-Bullying Guidance – Circular No: 23/2003</i></p>	<p>MINUTES OF AND PAPERS CONSIDERED AT MEETINGS OF THE GOVERNING BODY AND ITS COMMITTEES All schools <i>The Government of Maintained Schools (Wales) Regulations 2005</i> <i>N.B. With the exception of references to business a governing body deems to be confidential.</i></p>
<p>RACE EQUALITY POLICY/EQUAL OPPORTUNITIES POLICY All schools <i>Race Relations (Amendment) Act 2000</i> See the School Governors Guide to the Law for relevant legislative listings</p>	<p>PROSPECTUS All schools - <i>Education School Information (Wales) Regulations 1999</i> - <i>School Prospectuses – Circular No: 14/2001</i></p>
<p>SCHOOL SESSION TIMES <i>Changing of School Session Times (Wales) Regulations 2000</i></p>	<p>REGISTER OF PUPILS All schools - <i>The Education (Pupil Registration) Regulations 1995</i> - <i>The Education (Pupil Registration) Regulations 2001</i></p>
<p>SEX EDUCATION POLICY All secondary schools must provide sex education and keep a written record Primary schools are not required but can decide whether to include sex education in the school's curriculum and keep a written record <i>Section 352 (1) (c) of Education Act 1996</i></p>	<p>REGISTER OF BUSINESS INTERESTS OF HEAD TEACHER AND GOVERNORS All schools <i>The Education (LEA Financial Schemes) (Wales) Regulations 2004</i></p>
<p>SPECIAL EDUCATIONAL NEEDS POLICY All schools - <i>The Special Educational Needs (Provision of Information by LEAs) (Wales) Regulations 2002</i> - <i>Special Educational Needs Code of Practice for Wales</i></p>	<p>TARGET-SETTING FOR SCHOOLS All schools - <i>The Education (School Performance and Unauthorised Absence Targets) (Wales) Regulations 1999</i> - <i>The Education (School Performance and Unauthorised Absence Targets) (Amendment) (Wales) Regulations 2006</i></p>
<p>STAFF DISCIPLINE, CONDUCT, CAPABILITY AND GRIEVANCE PROCEDURES All schools - <i>Section 35 and 37 of the Education Act 2002</i> - <i>The Staffing of Maintained Schools (Wales) Regulations 2006</i> - <i>The Staffing of Maintained Schools (Amendment) (Wales) Regulations 2007</i></p>	<p>TRANSITION PLANS All maintained secondary schools and their feeder primary schools - <i>The Education Act 2002</i> - <i>Guidance on the Preparation of Key Stage 2 to Key Stage 3 Transition Plans – Circular No: 30/2006</i> Transition Plans must be agreed by September 2007</p>

*N.B. The policies listed are those that the governing bodies of schools have a duty to produce and adopt for their schools. Those are not to be confused with other policies determined nationally and for which governing bodies have a **statutory duty** to implement for example, nutritional standards, acts of collective worship, etc.

