

## HANDBOOK REVISION – PART I, PAGE 19

Below is a list of updated statutory policies and documents required, as well as recommended policies and documents:

<b><u>STATUTORY POLICIES</u></b>	<b><u>STATUTORY DOCUMENTS</u></b>
(Required by law to be determined, adopted and implemented by governing bodies)	(Required by law that the governing body has a duty to produce, adopt and publish)
<b>ADMISSIONS POLICY</b> Voluntary Aided and Foundation Schools (Community and Controlled Schools if the LEA transfers the responsibility to them) - <i>Schools Standards and Framework Act (SSFA) 1998 as amended by the Education Act 2002</i> - <i>Welsh Office Code of Practice on School Admissions 1999</i>	<b>ACCESSIBILITY PLAN</b> - <i>Disability Discrimination Act 1995 (as amended by the Special Needs and Disability Act 2001)</i> - <i>DDA, Part IV. DDA, Part III.</i> - <i>Planning to Increase Access to Schools for Disabled Pupils – NAFW Circular 15/2004</i>
<b>CHARGING POLICY</b> All schools (Community Schools and Voluntary Schools should consult their LEA) - <i>The Education (School Information) (Wales) Regulations 1999</i> - <i>The Education (School Information) (Amendment) (Wales) Regulations 2002</i>	<b>ACTION PLAN FOLLOWING SCHOOL INSPECTION</b> All schools <i>Schools Inspection Act 1996, Section 17</i>
<b>COMPLAINTS PROCEDURES</b> All schools - <i>Section 29 of the Education Act 2002.</i> - <i>School Governing Bodies Complaints Procedures - Circular No 03/2004</i> - <i>Guidance for School Governing Bodies on Procedures for Complaints Involving Pupils - Circular No: 39/2006</i>	<b>DISABILITY EQUALITY SCHEME</b> <i>Disability Equality Duty, Dec 2006</i>
<b>CHILD PROTECTION POLICY</b> All schools - <i>The Education Act 2002, Section 175</i> - <i>Preventing unsuitable people from working with children and young people – Circular No: 34/2002</i> - <i>Safeguarding Children in Education – Circular No: 005/2008</i>	<b>GOVERNORS' ALLOWANCES (SCHEMES FOR PAYMENT)</b> All schools (where a governing body agrees to pay expenses) - <i>Section 19 (3) of the Education Act 2002</i> - <i>Governor Allowances (Wales) Regulations 2005</i>
<b>CURRICULUM POLICY</b> All schools - <i>School Government (Terms of Reference) (Wales) Regulations 2000</i> - <i>School Government (Terms of Reference) (Amendment) (Wales) Regulations 2002</i>	<b>GOVERNORS' ANNUAL REPORT TO PARENTS</b> All schools - <i>Education Act 2002, Section 30</i> - <i>School Governors Annual Reports (Wales) Regulations 2001</i> - <i>Governors Annual Reports – Circular No: 15/2001</i> It is anticipated that revised guidance from the Assembly will be issued in 2007.
<b>HEALTH AND SAFETY POLICY</b> For Voluntary Aided and Foundation Schools <i>See the School Governors Guide to the Law for relevant legislative listings</i>	<b>FREEDOM OF INFORMATION PUBLICATION SCHEME</b> All schools - <i>Section 19 of the Freedom of Information Act 2000</i> - <i>Freedom of Information Act – Model Publication Scheme for Schools – Circular No: 09/2004</i>

